



## TRANSPORTATION COMMISSION SPECIAL MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho  
Monday, October 12, 2020 at 3:30 PM

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### Agenda

#### VIRTUAL MEETING INSTRUCTIONS

Limited seating is available at City Hall Consider joining the meeting virtually: <https://us02web.zoom.us/j/87318122444>

To call in: 1-669-900-6833

Webinar ID: 873 1812 2444

#### ROLL-CALL ATTENDANCE

\_\_\_ David Ballard

\_\_\_ David McKinney

\_\_\_ Ryan Lancaster

\_\_\_ Walter Steed

\_\_\_ Tracy Hopkins

\_\_\_ Stephen Lewis

\_\_\_ Jared Smith

\_\_\_ Tom LeClaire

\_\_\_ Joseph Leckie

Luke Cavener, Ex-Officio

Shawn Martin, Ex-Officio

Toni Tisdale, Ex-Officio

Ian Updike, Ex-Officio

Alissa Tayson, Ex-Officio

Justin Price, Ex-Officio

#### ADOPTION OF AGENDA

#### APPROVAL OF MINUTES [ACTION ITEM]

1. September 14th, 2020

#### OLD BUSINESS [ACTION ITEMS]

2. Transportation Projects Update

#### NEW BUSINESS [ACTION ITEMS]

3. Meridian Police Department Update

- [4.](#) Shared Vehicles
- [5.](#) Ordinance and Development Subcommittee Update
- [6.](#) Staff Communications October 2020

**FUTURE MEETING TOPICS**

7. School Zone Subcommittee Update (November)
8. Downtown Alleyways (December)
9. Project Review Subcommittee Update (December)
10. Harvest Transit Service
11. Comprehensive Plan and Master Mobility Map
12. Main/King Crosswalk

**NEXT MEETING - November 2, 2020**

**ADJOURNMENT**

# Meeting Minutes

## Meridian Transportation Commission

### September 14, 2020

#### Virtual Meeting Information

<https://us02web.zoom.us/j/82728806452>

Or join by phone: Dial 253-215-8782 and enter Webinar ID: 827 2880 6452

#### Roll Call

(Meeting called to order at 3:34 p.m.; Zoom Meeting started and roll taken)

<u>  x  </u> David Ballard	<u>  x  </u> Stephen Lewis	<u>  x  </u> Shawn Martin (ex-officio via Zoom)
<u>  x  </u> David McKinney (via-zoom)	<u>  x  </u> Jared Smith (via zoom)	<u>  x  </u> Toni Tisdale (ex-officio-via Zoom)
<u>  x  </u> Ryan Lancaster	<u>  x  </u> Tom LeClaire	<u>  o  </u> Ian Updike (ex-officio)
<u>  x  </u> Walter Steed	<u>  o  </u> Joseph Leckie	<u>  x  </u> Alissa Taysom (ex-officio via Zoom)
<u>  x  </u> Tracy Hopkins	<u>  o  </u> Luke Cavener (ex-officio)	<u>  x  </u> Justin Price (ex-officio via zoom)

Others Present: T. Barid, B. Frasier, M. Carson, and C. Hood

#### Adoption of the Agenda

Chairman Ballard called for a motion to adopt the agenda. Commissioner Lancaster motioned to adopt as written; second by Commissioner Hopkins - all-ayes – motion carried.

#### Approval of Minutes

##### I. August 3<sup>rd</sup>, 2020

Chairman Ballard asked for any corrections to the August 3<sup>rd</sup>, 2020 minutes. Several noted corrections and clarifications were suggested and made to the minutes:

- Type-o section I Approval of Minutes-Commissioner Lewis changed to Commissioner Lewis.
- Section 5 under New Business:
  - first paragraph rewording of (a section of Cherry Lane and Touchmark) to say (one square mile bound by Cherry Lane, Ustick Road, Ten Mile Road and Black Cat Road, and at the Touchmark retirement community)
  - Rewording of bullet I to exclude reference year
- Section 6 under New Business a request from Commissioner Steed for ITD comments to be added to the minutes. Mr. Price will inquire with Ms. Coonce for those comments.

A motion by Commissioner McKinney to table approval of the minutes until clarification is received from ITD, Jayme Coonce; second by Commissioner Hopkins – all ayes - motion

carried. Once note received, Commissioner McKinney motioned to approve; second by Commissioner Steed – all ayes – motion passed, minutes approved as amended.

## Old Business Items

### 2. Transportation Commission Subcommittees (Miranda Carson)

Ms. Carson addressed the Commission by briefly reviewing the memo contained in the packet and shared it on the screen. Ms. Carson walked through some of the by-law requirements and outlined the proposed framework of the subcommittees, all the information is contained in the memo. The decision of the three proposed subcommittees, members, frequency, discussion topics, and subcommittee name are at the discretion of the Commission. Information on committee members presented in the memo are not finalized and are subject to change.

Ms. Carson suggested that one of the first actions the Commission should agree upon is the name and description of each subcommittee. A robust discussion took place around what each subcommittee should be tasked to discuss along with how many subcommittees there should be 3 or more.

Currently the City does not have a comprehensive compilation of street standards. Ms. Carson is tasked with gathering information from several internal and external sources to help clarify what street standards means for the City and in relation to the work of the subcommittees.

Mr. Hood shared some comments from the meeting he attended that took place with the Mayor, Chairman Ballard, Ms. Carson to clarify the proposed name and topic context of the Project Review subcommittee.

At around the 30/31 minute mark until the end of the discussion at 1:05 the audio began to cut in and out throughout the discussion so some relevant details may not be reflected in the minutes.

The Commission agreed upon the subcommittee names and refined the definition for each. Unfortunately, the audio was not clear so the below information is reflective of notes Ms. Carson took at the meeting and what could be captured from the audio.

- Project Review subcommittee would evaluate ITD and ACHD capital projects and advocate for the interests of the City. This group would review street standards and relevant ordinances throughout the City as needed.
  - Frequency: Quarterly or more often as needed
  - Members:
    - Subcommittee Chair: David Ballard
    - Commissioners: David McKinney & Tracy Hopkins
    - Ex-Officios from VRT & COMPASS

- School Zone subcommittee provides guidance on concerns related to Safe Routes to Schools (SRS) and school zones. This group is familiar with street standards and reviews SRS relevant ordinances throughout the City as needed.
  - Frequency: Quarterly or more often as needed
  - Members:
    - Subcommittee Chair: Ryan Lancaster
    - Commissioner: Stephen Lewis
    - Youth Commissioner: Joseph Leckie
    - Ex-Officios from WASD, ACHD, & MPD
  
- Ordinance and Development Application subcommittee develops street standards and reviews transportation ordinances throughout the City as needed. This subcommittee also reviews and provides feedback to the Planning Department on development applications without slowing the process down for presentation to City Council.
  - Frequency: Monthly
  - Members:
    - Subcommittee Chair: Tom LeClaire
    - Commissioners: Jared Smith & Walter Steed

A motion by Commissioner LeClaire to agree to the subcommittees as discussed; second by Commissioner Hopkins – all ayes- motion passed.

Mr. Price provided an update from Ms. Coonce, that she could not recall the specific question and answer. Chairman Ballard's recollection was that ITD's position was definitive and they had completed their work. Mr. Steed's recollection was that ITD hadn't really answered the question of why the sound barrier wasn't constructed in the particular section, which led him to ask Mr. Hood for the City's perspective. Mr. Hood recalled that he clarified at the September meeting that the environmental studies were done prior to the Bainbridge subdivision and at that time a barrier was not needed because it was farm land. ITD's position of completed work made sense since there weren't homes. Mr. Hood had also agreed, in the September meeting, to follow-up offline with Code enforcement and the two citizens for further information and any further action would be handled by City staff and no further action was needed from the Transpiration Commission.

Mr. Hood suggested that a comment be noted for the August minutes that states Jamie Coonce, with ITD, attended and addressed questions regarding ITD's roles and responsibilities regarding the sound wall. A motion by Commissioner McKinney to accept Mr. Hood's proposed comment be accepted and inserted into the August minutes; Second by Commissioner Steed – all ayes – motion passed. Mr. Hood will provide a clean copy of the August minutes with the four approved changes for Chairman Ballard to sign.

### **3. Transportation Projects Update (Caleb Hood)**

Prior to the Transportation Projects update Mr. Hood reminded the Commission that new information is in bold. Mr. Hood noted that the updates begin on page 10 of the packet, and highlighted noteworthy changes, but will not read all the updates. Mr. Hood is happy to review

any item not covered at the end of the update. Mr. Hood highlighted the Eagle Road, to Amity to Victory along with the Eagle Road/Amity Roundabout and noted that both projects are on the ACHD 90 day bid list. Unfortunately, clarity of this part of the audio recording was unrecognizable so details are limited in the minutes. All information is listed in the Projects Update memo.

Mr. Hood also reviewed the Fairview/Locust Grove project and the North Meridian Neighborhood Bicycle & Pedestrian Plan, but again audio was unrecognizable so details are scant. In the interest of time Mr. Hood suggested that the Commissioners review ACHD's website for further details of the plan. Mr. Hood stood for question, which took place.

## **New Business Items**

### **4. Meridian Police Department Update (Sgt. Brandon Frasier)**

Sgt. Frasier provided a couple brief updates. MPD has completed the Seatbelt enforcement work that was coordinated with ITD and is in the ~90% compliance range. The other update was about the speeding issue on 8<sup>th</sup> street that was in the packet (Mr. Rodgers' email and the request for speed bumps). Sgt. Fraiser noted that a speed study was done in the area and there was occasional speeding, but noted that the excess speeds as mentioned by Mr. Rodgers was not the prevalent finding from the study. Sgt. Frasier stood for questions, which took place.

Mr. Hood asked for clarity on 'staff level' transportation issues and if those need to come to the Commission, discussion took place and the Commission agreed that day to day issues are handled by staff but the Commission is 'open' for any citizen to bring issues to them.

### **5. Shared Vehicles (Caleb Hood)**

Mr. Hood did a brief recap of the City stance on Shared Vehicles. At the end of 2019 the City issued an RFP for shared vehicle services for 2020. In January the scoring committee recommended not to pursue a vendor contract for a Shared Vehicle service in Meridian at that time, but left the option open for a future review/RFP.

The memo in the packet speaks to a meeting that City Staff and MDBA had with Spin, a vendor that Boise uses, and is interested in a pilot project in Meridian using Spin's service. Conversations took place with City's Legal staff regarding a pilot run. Spin has been invited to the October Transportation Commission meeting. Discussion took place and Mr. Hood stood for questions, which took place.

A motion by Commissioner Hopkins to allow the presentation from Spin to go forward, with no commitments from the Commission; second by Commissioner Lewis – all ayes – motion passed.

### **6. Staff Communications (C. Hood)**

Chairman Ballard asked if there were any specific updates that needed to be further discussed.

Mr. Hood noted that he did have one update regarding an issue where the Certificate of Occupancy was issued prior to sign-off the development from Planning. Mr. Hood did a high-level overview and stood for questions on any other items in staff communications, which took place.

Chairman Ballard asked for any further discussion, reviewed the proposed subcommittees schedules, noted the October meeting date change and reviewed the Future Meeting Topics. Mr. McKinney noted that he is running for ACHD District 5, this fall.

**Future Meeting Topics**

- 7. Downtown Alleyways**
- 8. Harvest Transit Service**
- 9. Signs in City Ordinances (December subcommittee)**
- 10. The Comprehensive Plan and Master Mobility Map Components**
- 11. Main/King Crosswalk**

**Next Meeting Date: October 12, 2020**

**Adjourn**

Chairman Ballard adjourned the meeting at 5:30

(AUDIO RECORDING AVAILABLE UPON REQUEST)

APPROVED:

\_\_\_\_\_  
DAVID BALLARD, CHAIR

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
CHRIS JOHNSON (City Clerk)

\_\_\_\_\_  
DATE



# MEMO TO TRANSPORTATION COMMISSION

## Agenda Topic on the Transportation Commission Agenda

**From:** Miranda Carson, Coordination Planner      **Meeting Date:** October 12, 2020  
**Presenter:** Miranda Carson      **Estimated Time:** 15 minutes  
**Topic:** Transportation Projects Update

Below is a summary/update on some of the transportation and roadway projects City Staff has been involved with recently. This is not an exhaustive list, but rather highlights some of the more important activities that have recently transpired (or are about to occur) in the transportation realm. Staff will be at the meeting to discuss some of these topics in more detail. Please feel free to contact staff should you have any comments, concerns, or questions on any of these projects. New information is in **bold**.

### KEY ACHD PROJECTS:

**ACHD Integrated Five-Year Work Program:** The **NEW 2021-20245 IFYWP** was adopted by the ACHD commission on September 23<sup>rd</sup> and can be found here: <https://www.achdidaho.org/Departments/PlansProjects/IFYWP.aspx>

**Meridian Road, Cherry to Ustick:** Construction started December 2<sup>nd</sup>. **Asphalt paving, striping, and signage are complete. Landscaping is ongoing.** Project includes widening Meridian Road to 5 lanes with curb, gutter, sidewalk and bike lanes. Central Paving is the contractor; \$5.5M. Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_meridian-road-cherry-lane-to-ustick-road.aspx](http://achdidaho.org/Projects/proj_road_meridian-road-cherry-lane-to-ustick-road.aspx)

**Cherry Lane and Meridian Library Pedestrian Crossing:** Notice to proceed. \$214,000 cost. Phase 1 is complete. **Phases 2 and 3 are ongoing. This work will install a pedestrian hybrid beacon crossing (PHB) with Z-crossing on Cherry Lane. This PHB will be between the existing signalized intersections at West 8th and Linder Road. This work also includes new sidewalks and crosswalks.** Here is a link to the project website: [http://achdidaho.org/Projects/proj\\_road\\_cherry-lane-meridian-library-ped-crossing.aspx](http://achdidaho.org/Projects/proj_road_cherry-lane-meridian-library-ped-crossing.aspx)

**Linder Road, Franklin to Pine:** **Concrete flatwork, paving, striping, and signal swap are complete. Landscaping is ongoing.** Project includes the widening of Linder Road to 5 lanes with curb, gutter, sidewalk and bike lanes. Project includes upgrade of the railroad crossing and



a Safe Routes to School request; attached sidewalks are being designed. Construction is planned for 2020 to correspond with the upgraded railroad crossing ITD plans to do this year. Knife River is the contractor; cost of \$3M. Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_linder-road-pine-avenue-to-franklin-road.aspx](http://achdidaho.org/Projects/proj_road_linder-road-pine-avenue-to-franklin-road.aspx)

Ten Mile Road, McMillan to Chinden: **Substantial completion occurred on September 15, 2020.** Widen Ten Mile to 5 lanes with curb, gutter, sidewalk and bike lanes. Design will be done with in-house, ACHD resources. Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_ten-mile-road-mcmillan-road-to-chinden-boulevard.aspx](http://achdidaho.org/Projects/proj_road_ten-mile-road-mcmillan-road-to-chinden-boulevard.aspx)

Ten Mile Road, Ustick to McMillan: **Asphalt paving is complete. Remaining work includes permanent striping and activation of pedestrian signals.** Widen Ten Mile to 5 lanes with curb, gutter, sidewalk and bike lanes. Project includes 2 bridges. Design is in 2018, right-of-way acquisition in 2019, and construction is planned for 2020 in the adopted IFYWP with a cost of \$5.5M., to correspond with the Costco project. Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_ten-mile-road-ustick-road-to-mcmillan-road.aspx](http://achdidaho.org/Projects/proj_road_ten-mile-road-ustick-road-to-mcmillan-road.aspx)

Eagle Road, Amity to Victory: Widen Eagle to 5 lanes with curb, gutter, sidewalk and bike lanes. Design will be done with in-house, ACHD resources. **Includes enhanced crossings at the pedestrian pathway near the Ten Mile Feeder Canal, a pedestrian crossing at Rome Dr, and a roundabout at Zaldia Ln.** Construction is planned for 2021 in the IFYWP. This project is on the ACHD upcoming project list for August. This project, coupled with the Eagle/Amity roundabout, is on the ACHD 90 day bid list that was advertised on September 2<sup>nd</sup>. **This project is on the Upcoming project list for November 2020.** Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_eagle-road-amity-road-to-victory-road.aspx](http://achdidaho.org/Projects/proj_road_eagle-road-amity-road-to-victory-road.aspx)

Eagle Road/Amity Roundabout: ACHD will construct a 2 lane roundabout with a slip lane at the northwest corner for southbound traffic turning west. Based on the COMPASS Regional Long Range Transportation Model an intersection with this volume and dominate direction of traffic would need to be a signalized intersection or a roundabout with a slip lane to accommodate projected traffic demand. ACHD had entered into a Cooperative Development Agreement (CDA) with Albertsons, but the agreement has expired. Albertsons has indicated they will be moving forward with a time extension for their project; that will require Council approval. ACHD will now be doing the construction for this project. These improvements include full improvements, curb, gutter, and sidewalk on their frontages of both roads in addition in re-building the roundabout with two-lanes on each leg. NOTE: There is insufficient right-of-way on Amity west of Eagle to allow the striping of the bike lane on the north side of the road, so it will only be the two travel lanes westbound, the center turn lane, and one eastbound travel lane until ACHD can program a project there in the future and widen to the south. The west side of Eagle Road will be fully improved including a multi-use path. The dual-lane roundabout is on the ACHD upcoming project list for August. This project, coupled with road widening to the north, is on ACHD 90 day bid list that was advertised on September 2<sup>nd</sup>. **This project is on the Upcoming project list for November 2020.** Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_eagle-road-amity-road-to-victory-road.aspx](http://achdidaho.org/Projects/proj_road_eagle-road-amity-road-to-victory-road.aspx)

Ten Mile/Amity Intersection: **This project is on the October 90 day bid list. Utility work is to begin early October 2020.** This project is shown for construction in 2021 in the adopted IFYWP. **Construct a multi-lane roundabout at Ten Mile Rd and Amity Rd as per the 2020 CIP. Project includes Ten Mile Bridge #1182.** Here is the project website:  
[http://achdidaho.org/Projects/proj\\_intersection\\_ten-mile-road-and-amity-road-roundabout.aspx](http://achdidaho.org/Projects/proj_intersection_ten-mile-road-and-amity-road-roundabout.aspx)

**8<sup>th</sup> St at Meridian Middle:** Install enhanced pedestrian crossings at NW 8th St and Meridian Middle School. **This project is on the October 90 day bid list.**

Lake Hazel and Eagle Signal: Widen and signalize intersection to 4/5 lanes on Eagle and 3/4 lanes on Lake Hazel. Design is happening this calendar year, right-of-way in 2021-**2022**, and construction in **2022** in the IFYWP. **There is a design comment period open now and ending on October 16<sup>th</sup>; details on the survey are on the project webpage. on the project web page. Here is a link to the project website:**  
[http://achdidaho.org/Projects/proj\\_intersection\\_lake-hazel-and-eagle.aspx](http://achdidaho.org/Projects/proj_intersection_lake-hazel-and-eagle.aspx)

Locust Grove Road, Victory to Overland: Widen Locust Grove to 5 lanes with curb, gutter, sidewalk and **Level 2** bike facility. Design is planned for 2019, right-of-way in **2020-2021** and construction in 2022 in the IFYWP with a cost of \$4.07M. PIM held 9/10/2019. The 50% plans shared with Council on October 8<sup>th</sup>. There is some concern about the cross-section and impacts to neighborhoods. Council discussed this project during a work session on February 25<sup>th</sup>. A letter was sent to ACHD regarding the design of the bicycle and pedestrian facilities the week of February 24<sup>th</sup>. Here is the project website: [http://achdidaho.org/Projects/proj\\_road\\_locust-grove-victory-to-overland.aspx](http://achdidaho.org/Projects/proj_road_locust-grove-victory-to-overland.aspx)

Victory/Locust Grove Roundabout: Construct a multi-lane roundabout. Design is in 2019, right-of-way acquisition in 2020-2021, and construction is planned for 2022-2023 in the adopted IFYWP with a cost of \$4.1M.

Ten Mile Road, Victory to Overland: Widen Ten Mile to 5-lanes with curb, gutter, sidewalk and a Level 3 bike facility. In the IFYWP, this project was designed in 2019, right-of-way in 2020-**2021**, and construction in 2022-**2023** at a cost of \$3.9M. Here is the project website:  
[http://achdidaho.org/Projects/proj\\_road\\_ten-mile-victory-to-overland.aspx](http://achdidaho.org/Projects/proj_road_ten-mile-victory-to-overland.aspx)

Eagle Road, Lake Hazel to Amity: Widen Eagle to 5 lanes with curb, gutter, sidewalk and **Level 3** bike facility. **Includes a roundabout at Eagle Rd and Taconic Dr.** Design will be done in 2021. Construction is planned for 2023 in the adopted IFYWP with a cost of \$3.4M.

Fairview, Locust Grove to Eagle & Locust Grove Signal: Widen intersection to **9 lanes** on Fairview and 7 lanes on Locust Grove. **Widen Fairview to 7 lanes** with curb, gutter, sidewalk and **Level 3** bike facility. Design in 2020-**2021**, right-of-way acquisition in 2021-22, and construction in 2023 in adopted IFYWP with a cost of \$4.26M. Here is a link to the project website:

[https://www.achdidaho.org/Projects/proj\\_road\\_fairview-avenue-locust-grove-road-to-eagle-road.aspx](https://www.achdidaho.org/Projects/proj_road_fairview-avenue-locust-grove-road-to-eagle-road.aspx)

Lake Hazel Road, Eagle to Cloverdale: Widen Lake Hazel to 5 lanes with curb, gutter, and **Level 3** bike facility. Design will be done in 2022. Construction is planned for 2024 in the adopted IFYWP with a total cost of \$2.3M.

Overland/Eagle Signal: Widen intersection to 7 lanes on Eagle and 9 on Overland. Project to be done in coordination with ITD. Design is indicated for 2025 in the IFYWP. All phases shown as Unfunded in the IFYWP at a cost of \$8.16M.

Locust Grove Road, Fairview to Ustick: Widen Locust Grove to 5 lanes with curb, gutter, sidewalk and bike lanes. **This is not programmed in the adopted IFYWP.**

E. 3<sup>rd</sup> Street Extension: When ACHD adopted the 2014-2018 Integrated Five Year Work Plan, E. 3<sup>rd</sup> Street, from Carlton to Fairview, was listed as a project in the Economic Development Program. This project was split into two phases by ACHD – north (phase 2) and south (phase 1) of Carlton. **This is not programmed in the adopted IFYWP.**

FY19 Capital Maintenance: Fairview Ave, Eagle Road to Dixie Lane **is complete.**

FY20 Capital Maintenance, Phase 1: Locust Grove, Ustick to McMillan **concrete work is complete.** Pine Street, Linder Road to Meridian Road **concrete work is complete and roadway work is scheduled for October.**

## ITD PROJECTS

ChindenWest Corridor: This project will result in 4 travel lanes (two in each direction). Widening will take place to the south of the existing alignment and be constructed to accommodate future widening to 6 travel lanes (three in each direction) with high capacity intersections at roads with river crossings. Project website:

[www.ITDprojects.org/ChindenWest](http://www.ITDprojects.org/ChindenWest)

ID-16 to Linder: **Substantial completion.** ITD has opened four lanes of Chinden Boulevard from Idaho Highway 16 to Linder Road to traffic. The new traffic signal at Black Cat Road is also operational. The widening of this section of Chinden Boulevard from two lanes to four began this spring. The new roadway includes four 12-foot travel lanes, two in each direction, and a detached 10-foot pathway to the south for bicyclists and pedestrians.

Locust Grove Road to Eagle Road: **Paving operations are underway. Traffic shift began September 25<sup>th</sup> that eliminates one through lane, both east and westbound, at the Eagle**

intersection. The necessary lane shift may result in increased congestion during peak drive times. All residential streets between Locust Grove and Eagle are right-in and right-out only, during construction and after work is complete.

Linder Road to Locust Grove Road: **Fox Run Way, south of Chinden, will be closed late September through November, from Chinden to Boulder Bar Lane, as crews remove the overhead structure, widen the roadway and connect the road with the Linder Village development. Additionally, the sidewalk on the west side of Fox Run is closed. The east side sidewalk is open for pedestrian use. Beginning mid-October, crews will demolish the sidewalk on the south side of Chinden, between Fox Run and Meridian Road. Pedestrians will be detoured to the road shoulder, separated from traffic by a concrete barrier.**

Star Road to ID-16: Construction is planned for 2024.

Idaho Highway 16 extension, U.S. 20/26 to I-84: ITD has completed the re-evaluation of the 2011 Environmental Impact Statement (EIS) and preliminary design of Idaho 16. ITD is in the process of acquiring property now and anticipates this will continue through 2021. ITD is investigating funding sources and options. The Idaho Transportation Board has allocated nearly \$90 million to acquire right-of-way for the future highway. The remaining cost to design and construct the corridor is estimated to be \$350 million (in 2019 dollars). Project website: [www.ITDprojects.org/Idaho16](http://www.ITDprojects.org/Idaho16)

SH-69, Kuna to Meridian Traffic Study: ITD has completed enough technical evaluation to now present a proposal to the public. ITD hosted an online public engagement from June 29 – July 20 to solicit feedback on the work to date. ITD will consider the feedback and make appropriate updates to the plan before presenting the plan for concurrence to the Cities of Meridian and Kuna and ACHD. Here is a link to the project website: <https://itdprojects.org/projects/id69corridor/>

## **PATHWAYS**

Rail with Trail: In the fall of 2012, the City applied for an \$85,000 grant to study the Rail with Trail (RWT) pathway crossing of streets (7 crossings; Black Cat to Locust Grove). Currently, there are funds for pathway construction in the Regional Transportation Improvement Plan (TIP) in 2022.

Nine Mile Creek, Linder to Meridian: The path is proposed to run from Linder to Meridian along the Nine Mile Creek drain just north of the railroad; this is COMPASS project # KN 13918. Federal funding close to \$400k has been allocated, but no federal funds have been used yet as the scope is not fully defined. City Parks Department is currently working with a consultant to negotiate easements for four (4) parcels from Linder to 8<sup>th</sup> St. The City currently has obtained all but one required easement from 8th to 3rd. We are currently pursuing acquisition of easements from 8th Street west to Linder, and from 3rd Street to Meridian Road as a future phase of this project.

Five Mile Creek Pathway: The City applied for a COMPASS grant to design and construct a portion of the Five Mile Creek pathway near the Wastewater Resource Recovery Center (WWRRC). The City informed COMPASS that we will pursue completion of this project with local funds instead of Federal. **There has been purchase and development action on the properties north of Five Mile Creek, west of the WWRRC. Additionally, ACHD has purchased a parcel to the south of the WWRRC. It appears that the bulk of this pathway will be constructed by these new owners as a condition of development. The City plans to invest in pedestrian crossings of the Nine Mile and Five Mile Drains to skirt the WWRRC and achieve continuity with existing McNelis Pathway along the Five Mile Drain.**

North Meridian Neighborhood Bicycle & Pedestrian Plan: ACHD and several partners including the City have been working on developing a plan to help improve walking and bicycling routes in North Meridian neighborhoods. **This plan is complementary to the City's Pathways Plan with more of an emphasis on on-street bike facilities. The North Meridian Neighborhood Bicycle and Pedestrian Plan was adopted by the ACHD Commission on September 23<sup>rd</sup>. Here is a link to the project site:**

[https://www.achdidaho.org/Projects/proj\\_program\\_north-meridian-neighborhood-bicycle-and-pedestrian-plan.aspx](https://www.achdidaho.org/Projects/proj_program_north-meridian-neighborhood-bicycle-and-pedestrian-plan.aspx)

## **MDC / OTHER PROJECTS**

Harvest Lifestyle Service: A public transit service focusing on seniors and persons with disabilities has been operating since December 2016. This Lifestyle Service concept, which includes two service zones, was presented to the Council in July of 2016. The service is operated by Harvest Church. An enhancement to the City Budget for FY2019 was approved by the Council for a third Harvest van. The third van is operational. *Staff will invite VRT Staff to an upcoming TC meeting to discuss this service and possible expansion.*

Transit: VRT has won a grant for electric buses. Staff from the City and VRT are coordinating infrastructure, capital and service needs for a route from the Ten Mile Interchange area through downtown to The Village. The launch is anticipated for in early 2021. The TC will be actively involved in developing outreach plan, stops/alignment, and other service considerations (i.e. – time of day operation, amenities/shelters, etc.) (This route is part of the ValleyConnect 2.0 plan.) **VRT has a DRAFT FY 2021 Program of Projects (POP) out for review. It can be viewed here:** <https://www.valleyregionaltransit.org/blog/vrt-accepting-comments-on-draft-fy-2021-program-of-projects/>

Eagle Road Bike/Ped Project Development: COMPASS has contracted with Keller Associates to further develop a bicycle and pedestrian plan for the corridor. The boundaries of the project are Overland and Chinden.

Shared Vehicles: On Friday, December 13<sup>th</sup> a Request for Proposals (RFP) was issued for shared vehicle (e-scooters) services for 2020. The RFP was sent to six known, potential vendors/contractors. A pre-proposal conference was held on Friday, December 27<sup>th</sup>; no one attended in person. Proposals are due prior to 4:00 pm on Friday, January 10, 2020. One

response was received, from Slidr LLC. On January 23<sup>rd</sup> a 7-member scoring team met to discuss the proposal. The scoring team recommended that City Council not enter into a contract with any vendor at this time due to all of the construction and lack of destinations currently. The scoring team further recommended that the MDBA continue to monitor the climate and recommend back to the City when they believe another RFP should be issued. On January 28<sup>th</sup>, these recommendations were presented to the Mayor and City Council. The Council largely concurred with the scoring team's recommendation and further recommended that Staff be part of discussions around a regional management model for micro mobility.



# MEMO TO TRANSPORTATION COMMISSION

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## Agenda Topic on the Transportation Commission Agenda

**From:** Caleb Hood, Planning Division Manager      **Meeting Date:** October 12, 2020  
**Presenter:** Phuong Bui, Spin (via Zoom); Caleb Hood      **Estimated Time:** 25 minutes  
**Topic:** Shared Vehicles

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### Recommended Action:

Provide direction to Staff as we address the topic of shared vehicles with the City Council. Should the City pursue shared vehicle vendor(s) for 2021?

### Background:

On Friday, December 13<sup>th</sup>, 2019 the City issued a Request for Proposals (RFP) for shared vehicle (e-scooters) services for 2020. The RFP was sent to six known, potential vendors/contractors. One response was received. On January 23<sup>rd</sup> a 7-member scoring team met to discuss the proposal. The scoring team recommended that City Council not enter into a contract with any vendor at this time due to all of the construction and lack of destinations currently. The scoring team further recommended that the MDBA continue to monitor the climate and recommend back to the City when they believe another RFP should be issued. On January 28<sup>th</sup>, these recommendations were presented to the Mayor and City Council. The Council largely concurred with the scoring team's recommendation and further recommended that Staff be part of discussions around a regional management model for micro mobility.

In August, City Staff and the Meridian Downtown Business Association (MDBA) President Lindsey Bowshire, met with representatives of Spin via teleconference. Spin is currently one of the vendors in Boise and is interested in doing a pilot project in Meridian. Their initial proposal is that the pilot not include any fees. Planning Staff discussed this potential pilot with Legal Staff. Staff's perspective is that the City's Ordinances and processes are not set up for a pilot, but rather a competitive proposal process with up to two vendors being awarded contracts. Staff would like the TC's recommendation on shared vehicle vendor options for 2021. This input will then be shared with the Council.

Spin representative, Phuong Bui, will be attending the October TC meeting to their pilot proposal to the Commission. Lindsey Bowshire should also be at your October meeting to be a resource and part of the discussion.



# MEMO TO TRANSPORTATION COMMISSION

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## Agenda Topic on the Transportation Commission Agenda

**From:** Miranda Carson, Coordination Planner      **Meeting Date:** October 12, 2020  
**Presenter:** Tom LeClaire      **Estimated Time:** 20 minutes  
**Topic:** Ordinance and Development Subcommittee Update

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Tom LeClaire will be giving a brief overview of the items discussed at the first Ordinance and Development Subcommittee meeting. The meeting, scheduled for October 12, 2:30pm, followed the agenda below.

### Agenda:

#### I. Introductions:

- Subcommittee: Tom LeClaire - Chair, Jared Smith, and Walter Steed
- City of Meridian: Emily Kane, Brandon Frasier, and Caleb Hood
- Community Partner: David Claiborne

II. **Subcommittee Purpose:** Ordinance and Development subcommittee develops street standards and reviews transportation ordinances throughout the City as needed. This subcommittee also reviews and provides feedback to the Planning Department on development applications without slowing the process down for presentation to City Council.

#### III. All Terrain and Utility Terrain Vehicles (ATV/UTV)

- Meridian City Code, Title 7, Chapter 5 addresses golf cart operations and regulations. The Police Department is seeing more and more people driving both golf carts and ATV/UTV's on the roadways. The Code is very specific to golf carts and does not address any other type of vehicle.
- This topic was discussed at the August 3, 2020 Transportation Commission meeting.

#### IV. Next Steps/Meeting





# MEMO TO TRANSPORTATION COMMISSION

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**From:** Caleb Hood, Community Development      **Meeting Date:** October 12, 2020  
**Presenter:** Caleb Hood      **Estimated Time:** 5 minutes  
**Topic:** Staff Communications

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Below are relevant correspondences received by City Staff since the September TC meeting.

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Hey Caleb,

I know you need to get Transportation Commission agenda finalized. I just don't think we've gathered enough info from stakeholders to make a recommendation on alleyways yet. I'm sorry. I know you've stressed there wasn't urgency so I probably should have asked for more time before, I was just really hoping some folks would come through to help with this and it just didn't happen.

What does the rest of the year look like? Could we look at December?

Thanks!

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**LINDSEY BOWSHIER** | President  
 208.489.0073 | [lbowshier@tributemedia.com](mailto:lbowshier@tributemedia.com)

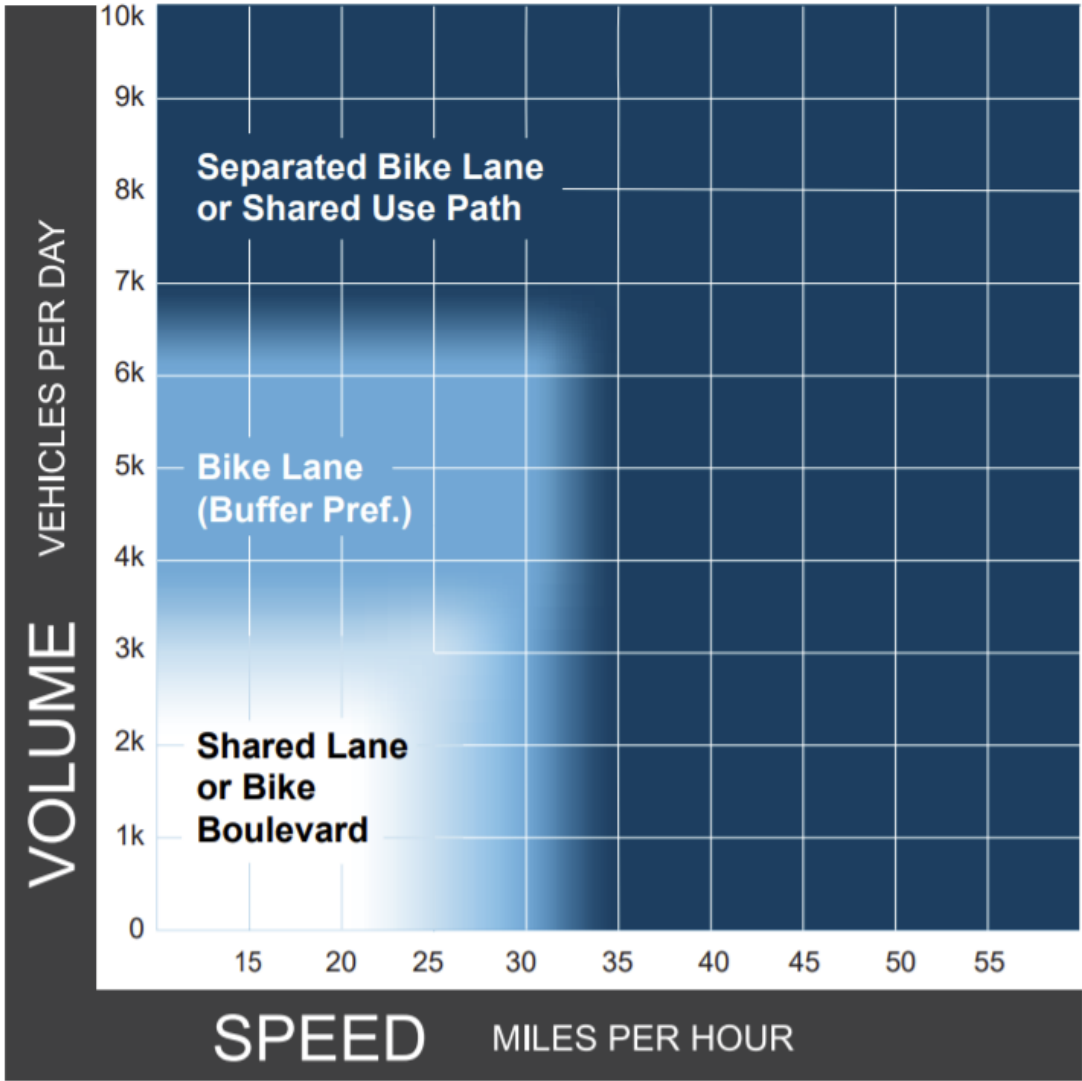
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[Schedule A Meeting With Me!](#)

FYI - There is some movement with adoption of the N Meridian Plan tonight to have staff amend the project list to either removed buffered bike lanes from ACHD's level 3 matrix or have ACHD staff re-do the project recommendations based on the FHWA Bikeway Selection Guide Matrix (pasted below and on page 23 of this link: [https://safety.fhwa.dot.gov/ped\\_bike/tools\\_solve/docs/fhwasa18077.pdf](https://safety.fhwa.dot.gov/ped_bike/tools_solve/docs/fhwasa18077.pdf))

Not sure if Meridian would speak in favor of that, but I think it would help. The FHWA matrix was published in 2019, approximately a year after ACHD's Roadways to Bikeways matrix. It has far less gray area in terms of when separated bike lanes or shared use paths should be used when compared to the current one ACHD employs.



----- Forwarded message -----  
From: **Clancy Anderson** <[clancyanderson@gmail.com](mailto:clancyanderson@gmail.com)>

Date: Wed, Sep 23, 2020 at 10:34 AM  
 Subject: Level 2/3 Bike Infrastructure definition  
 To: Kent Goldthorpe <[kgoldthorpe@achdidaho.org](mailto:kgoldthorpe@achdidaho.org)>  
 Cc: Tucker Anderson <[tucker@4anderson.net](mailto:tucker@4anderson.net)>, Don Kostelec <[don.kostelec@gmail.com](mailto:don.kostelec@gmail.com)>

Kent,

With designs coming out such as the initial one for Fairview/Locust Grove showing a buffered bike lane, it may be time to look at the definitions for bike infrastructure. Currently a buffered bike lane is an allowed treatment for both level 2 and 3 bike infrastructure in the Roadways to Bikeways plan. Buffered bike lanes should never be used as level 3 infrastructure due to traffic volumes and speeds. By removing them as a level 3 option, staff or consultants would not mistakenly put them in a design. This would also save some design money as the lots of time was spent on that initial design.



**SHOULDER BIKE LANE** – A bike facility meant primarily to accommodate long distance recreational and commuter cyclists, typically in rural or suburban fringe locations. Typical width is 5' of pavement with no curb or gutter. Typical speeds are up to 40 mph and volumes are less than 15,000 ADT.

**CONVENTIONAL BIKE LANE** – A bike facility meant to accommodate a wide range of ages and abilities on urban and suburban arterial and collector roadways. Minimum width is 5' of pavement exclusive of the adjacent gutter, but may need to be up to 6' if adjacent parking activity is allowed. Typical speeds are up to 35 mph and typical volumes are less than 15,000 ADT.

**BUFFERED BIKE LANE** – A bike facility meant to accommodate a wide range of ages and abilities on busier and faster urban and suburban arterial and collector roadways. Width of bike lane is 5' of pavement, exclusive of the adjacent gutter, and includes a painted buffer of 2'-3' between bike lane and vehicle lane. Typical speeds are above 25 mph and typical volumes are greater than 3,000 ADT.



**PROTECTED BIKE LANE** – A facility meant to accommodate a wide range of ages and abilities on busier and faster urban and suburban arterial and collector roadways. Width of bike lane is 5'-7' of pavement, exclusive of adjacent gutter, and includes a buffer or at least 3' in width between the bike lane and travel lane. The buffer area also includes a measure for protection, which may include 30" candles, curbing, planters (license agreement with another agency may be required), or parking. If parking is used as a buffer, passenger side door swing must be taken into account as

Would this be appropriate for the commission to direct staff to make the change or bring a proposal before the commission to formally remove buffered bike lane from a level 3 treatment? This request would fit nicely with your views on multiuse paths and safety for vulnerable road users.

Thanks for your time.

Clancy

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All,

I am excited to see you all Friday and have a conversation about transportation in Meridian. To confirm, the meeting time is at 12 Noon. Lunch will be delivered by Jimmie John's. **Please respond to both Josha and Tim in our office (copied) with your lunch order preference by Wednesday at 5PM.**

The agenda for the meeting looks as follows:

1. Introductions (5 mins)
2. Objectives & Goals (15 mins)
  - a. Goal & need for project based solutions (Mayor)
  - b. Summary of Survey Questions (#7, 8, 9, 10, 11, 22, 23) (Dave)
  - c. Review of top 5 IFYWP projects for Meridian (Caleb)
3. Identify future (expanded) roadmap for discussions (20 mins)
4. Identify stakeholder conversations needed (10 mins)
5. Identify need for "working group" conversations (10 mins)
6. Identify Action Items (20 mins)

**Dave Miles | Chief of Staff**

City of Meridian | Mayor's Office

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Mayor & City Council,

This email is in follow-up to Mr. Jonathan Walker's testimony during the public forum at the Council hearing on August 18<sup>th</sup> in regard to the noise abatement (i.e. a berm/fence) constructed in the street buffer along SH 20-26/Chinden Blvd. in Bainbridge Sub. #7. Mr. Walker believed the berm/fence was not constructed in accord with the standards in UDC 11-3H-4D, which require the top of the berm/fence to be at least 10' higher than the elevation at the centerline of the adjacent state highway. After receiving an as-built drawing from the surveyor, it's been confirmed that it does not meet the minimum height requirement - it ranges from 7' to 8.5'+/-. Staff has notified the developer (Brighton Development) of the options to remedy this issue (see email below).

Thanks,

Sonya

**From:** Sonya Allen

**Sent:** Friday, September 25, 2020 9:43 AM

**To:** 'Jon Wardle' <[jwardle@brightoncorp.com](mailto:jwardle@brightoncorp.com)>; Kameron Nauahi ([knauahi@brightoncorp.com](mailto:knauahi@brightoncorp.com)) <[knauahi@brightoncorp.com](mailto:knauahi@brightoncorp.com)>

**Cc:** Bill Parsons <[bparsons@meridiancity.org](mailto:bparsons@meridiancity.org)>; Caleb Hood <[chood@meridiancity.org](mailto:chood@meridiancity.org)>  
**Subject:** RE: Bainbridge #7

Jon,

Because the berm/wall as constructed is not consistent with the approved landscape plan and doesn't comply with UDC 11-3H-4D.2, which requires the top of the berm/wall to be a minimum of 10' higher than the elevation at the centerline of the state highway, you will either need to reconstruct the berm/wall to comply *or* apply for Alternative Compliance (ALT) as set forth in UDC 11-3H-4D.4. If applying for ALT, please reference the specifics for such requests in UDC 11-5B-5B.2, 3 and address how your request meets the Findings for such in UDC 11-5B-5E.

Because the non-compliance issue negatively affects adjacent residents and we've had several complaints, Staff will likely not be able to make the Findings for approval of Alternative Compliance. If not, your recourse is to request City Council review of the Director's decision as set forth in UDC 11-5A-7 [https://codelibrary.amlegal.com/codes/meridianid/latest/meridian\\_id/0-0-0-8233](https://codelibrary.amlegal.com/codes/meridianid/latest/meridian_id/0-0-0-8233).

Please let me know if you have questions or would like to discuss further.

Thanks,  
Sonya

**From:** Jon Wardle <[jwardle@brightoncorp.com](mailto:jwardle@brightoncorp.com)>  
**Sent:** Thursday, September 24, 2020 10:23 AM  
**To:** Sonya Allen <[sallen@meridiancity.org](mailto:sallen@meridiancity.org)>  
**Subject:** RE: Bainbridge #7

**External Sender** - Please use caution with links or attachments.

Sonya,

Here you go. On the lot side where we built the retaining wall, there is more than sufficient height because the finished lot grade is much lower. The asbuilt survey shows the centerline is now higher with the completion of Chinden, so it is a bit lower than original design. I have Kameron looking at this to see how to address, if you believe we need to. Let me know how you want to proceed with this. Thank you for your patience.

Jon Wardle

Below is a quick update from VRT on the fixed bus route:

1. Launch date for the services is planned for late spring (roughly May) 2021
2. Electric bus infrastructure construction has begun at the Orchard facility in Boise. Construction is scheduled to be complete by Spring of 2021.
3. Electric bus contract with Proterra has been finalized and the initial set of buses are set to arrive in the spring of 2021
4. Shelter/landing pads have been installed at;
  - a. Pine and 3<sup>rd</sup> (both sides of the street)
  - b. Records Way
5. Shelter/landing pad at Ten Mile Crossing has been coordinated with construction of roadway. I'm not sure of the status of that location.
6. Shelters and other pedestrian improvements including other signs etc. won't happen until Spring of 2021
7. The new service is included in the draft TDP. The next draft of which will be provided at the next VRT board meeting Oct 5. The TDP includes additional enhancements to this corridor in future years, including connecting the service to Boise.

Please let us know if you have any further follow-up related to this topic. We will also keep you posted as the project moves forward.

All the best,

**Cameron Arial, MPA, Ph.D. | Director**

City of Meridian | Community Development Department

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We have the updated concept displays with the elevated bikeway coming out of our team meeting. They are in the below links in PWA and Q drive. I am scheduled to take this to the Commission on October 14<sup>th</sup>. There are still some design details that will need to be worked out, but at this point this is a concept display to determine if we will move forward with design of this.

If you have any "concept level" comments for the displays please let me know asap as I intend on getting this uploaded for Commission agenda this Monday morning. Once we get approval from Commission we will dive into the design details.

Thank you,

Brian

